

This form is to be completed only if you are using the automatic withdrawal from your checking account.

Our Lady of Peace Catholic Church

Religious Education Office

Automatic Withdrawal Program * ACH-Direct Debit Program

Our Lady of Peace Religious Education Office will provide the Direct Debit Program (ACH)*, also known as the Automatic Withdrawal Program, for our families. This program utilizes electronic transfer from your checking or savings account on a monthly schedule to provide you with a convenient method to pay for your families 2011-2012 Religious Education fees. Your payments are made directly from your account, eliminating mail or drop-off delays. The Direct Debit (ACH) plan gives you the reliability and safety advantages of knowing your payments are made correctly and on-time. This payment will be deducted on the 22nd of each month starting with August, 2011. You can choose an 8 month, 6 month or 4 month plan.

There is NO BANK CHARGE FOR THIS SERVICE; however, there will be a \$15.00 insufficient funds fee.

INSTRUCTIONS:

Complete the form below and **attach an unsigned and voided check** from your account to assist in verifying data.

I (we) authorize Our Lady of Peace, hereafter called "Company", to initiate debit entries to my (our) checking/savings account indicated below and the institution named below, hereinafter called "Institution", to debit the same such account.

I (we) further authorize "Company" to initiate credits to my (our) account to correct any errors, and "Institution" to initiate any such corrections to my (our) account. This authority is to remain in full force and effect until "Company" and "Institution" has received written notification from me (or either of us) of its termination in such time and in such manner as to afford "Company" and "Institution" a reasonable opportunity to act on it prior to depositing to the account.

Parent Name _____ Bank Name _____

(please print)

(please print)

_____ Checking Account # _____

OR

Parent Signature _____ Savings Account # _____

Parent Address _____ Bank Address _____

Parent Phone _____ Bank Phone _____

BANK TRANSIT ABA: _____

(Routing number on bottom left of check)

* The financial institution handling your direct deposit transaction (ACH) will be
HARRIS BANK, Hinsdale, IL.

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Our Lady of Peace - Religious Education Program 2011-2012 Fee Schedule

Family Name _____

Previous Balance (or credit) \$ _____

One Child - \$210.00 \$ _____

Two Children - \$350.00 \$ _____

Three or more Children - \$425.00 \$ _____

First Communion Fee - \$100.00 \$ _____

Confirmation Fee - \$100.00 \$ _____

5th grade Catholic Youth Bible Fee - \$24.00 \$ _____

7th grade Catholic Youth Handbook Fee - \$19.00 \$ _____

Permanent Switch Fee \$30.

Class day/time switch will be allowed up to Sept. 5th.

After Sept. 5th a permanent switch fee will be added to your fees.

Total Due \$ _____

PAYMENT SCHEDULE

Option #1: Payment in full at time of registration. No registration will be processed until the fees have been paid in full if you do not choose option #2 or #3,

Payment in full \$ _____

Option #2: Partial payment can be made. The balance will be drawn through the ACH-Direct Debit Program. Please check the schedule below. No registration will be processed until the appropriate paperwork is received.

Partial payment \$ _____
Balance for auto withdrawal \$ _____

Option #3: The full balance will be drawn through the ACH-Direct Debit Program. Please check the schedule below. No registration will be processed until the appropriate paperwork is received.

Full auto withdrawal balance \$ _____

Auto withdrawal Schedule: (PLEASE CHECK ONE)

*8 month plan ____ * 6 month plan ____ *4 month plan ____

Withdrawals will take place on the 22nd of each month. We will begin September 22nd.

***** Before we begin the withdrawals, we will send a letter with the payment schedule and amounts that will be deducted each month.

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